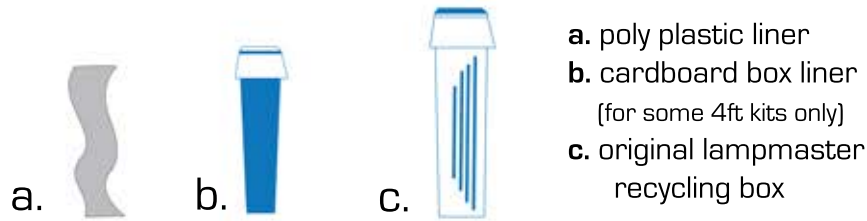








LAMPMASTER BOX ASSEMBLY INSTRUCTIONS

Included in Kit:



Your FedEx Return Shipping Label is attached to the kit. Keep the FedEx Tracking Number for your records. If you do NOT have a Return shipping label on your recycling kit, please contact Lampmaster at 877.526.7687 or salesmgr@lampmaster.com.

-  1. Shape the box and locate the end marked “bottom.” Close the flaps in order first to last.
-  2. Use tape (2” duct suggested) to seal **all** edges and corners of the box completely.
-  3. Insert poly plastic liner into lampmaster box. If cardboard box liner is also included (8ft boxes) insert it into the poly plastic liner before inserting into lampmaster box.
-  4. Fill out the “**generator**” and “**ACCUMULATION START DATE**” information on the date that you start filling the box with lamps. Make sure lamps are intact and placed inside cardboard sleeve.
-  5. Fill box with intact lamps. Make sure not to rip to tear the poly liner when filling the box.
-  6. After box is full, fold and seal poly bag. Close flaps in order and use 2” tape and be sure to **tape all edges and corners.**

When filling is complete, enter quantity of bulbs & accumulation end date noted on the label. Affix the FedEx return label to the box.

To return the box, schedule a fedex return or drop off at any FedEx location. To schedule a pickup you can dial 1-800-GOFedEx, say “return manager” and follow the instructions. A FedEx representative will request the tracking # provided on the label.

A certificate of recycling will be sent to your site approximately 10 days after shipment. You may print out the certificate through the web portal. A replacement box will be sent automatically after shipment if you elect use that option.